

**Regd. Office :**

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**SAWACA**

**BUSINESS MACHINES LTD.**

Ref. No.: SBML/Sec./2017-18/Q3/003

Date : 03<sup>rd</sup> February, 2018

To,  
The Secretary,  
Department of Corporate Services,  
**Bombay Stock Exchange Limited**  
Phiroze Jeejeebhoy Towers, Dalal Street,  
Mumbai- 400001, MH  
**BSE Code: 531893**

**Sub: Intimation of Board Meeting U/r 29 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and trading window closure under SEBI (Prohibition of Insider Trading) Regulations, 2015**

Dear Sir/Madam,

Notice is hereby given that the meeting of the Board of Directors of the Company is scheduled to be held as per the following schedule:

**Day & Date of Meeting** : Tuesday, 14<sup>th</sup> February, 2018  
**Time of Meeting** : 01.00 p.m.  
**Venue of Meeting** : Registered Office of the Company

*The agenda for the meeting is as under:*

1. Noting of the minutes of the previous Board Meeting.
2. To grant leave of absence to the directors from attending the meeting, if any.
3. To take note of minutes of the preceding committees meeting.
4. To consider and approve Unaudited financial statement for the Quarter ended on December 31, 2017.
5. To consider any other business with the permission of the Chairman.
6. To give vote of thanks to the Chairman.

Further, pursuant to the provisions of the SEBI (Prohibition of Insider Trading) Regulations, 2015 (as amended) read with the Company's Code for Prohibition of Insider Trading, Notice is hereby given that the Trading Window for trading in the securities of the Company has been closed for Directors, Officers and Designated Employees, from 03<sup>rd</sup> February, 2018 and shall open 48 hours after said Un-Audited financial results will become public.

We request you to take note of the same and update record of the Company accordingly.

Yours truly,

FOR, SAWACA BUSINESS MACHINES LIMITED

*Shetal Shah*

[SHETAL SHAH]

DIN: 02148909

MANAGING DIRECTOR

