

ATTENDANCE SLIP

Only Members or the Proxies will be allowed to attend the meeting

SAWACA BUSINESS MACHINES LIMITED

Registered Office: 45, Chinubhai Tower, Opp. Handloom House, Ashram Road, Ahmedabad-380009, India.

Tel : +91-79-26587363 Website : www.sawacabusiness.com Email: sawacabusiness@yahoo.com

CIN : L65910GJ1994PLC023926

Regd. Folio		DP ID*	
No. of Shares held		Client ID*	
Name and Address of the Member			
Name of the Proxy			

*Applicable for Members holding shares in dematerialized form.

I/We hereby record my/our presence at the Twenty Second Annual General Meeting of SAWACA BUSINESS MACHINES LIMITED ("the Company") held on Friday, September 30, 2016 at 12:00 Noon at Shree Balaji Agora mall, 200 ft S. P. Ring Road, Between Tapovan & Bhat Circle, Motera, Ahmedabad-382424, Gujarat and/or any adjournment thereof.

Signature of Member(s)/ Proxy

Note:

1. Member(s) attending the meeting in person or through proxy are requested to complete the Attendance Slip and hand it over at the attendance verification counter at the entrance of Meeting hall.
2. Bodies Corporate, whether a company or not, who are members, may attend through their authorized representatives appointed under Section 113 of the Companies Act, 2013. A copy of authorization should be deposited with the Company.
3. Member(s)/Proxy should bring his/her copy of the Annual Report for reference at the meeting.

Remote E-Voting Information

The electronic voting particulars are set out below:

EVSN (E-Voting Sequence Number)	* Default Sequence Number
160906047	

* Members who have not updated their PAN with the Company/ Depository Participant shall use Default Sequence Number in the PAN Field.

Other Members should use their PAN.

Please refer Notice for instructions on remote e -voting.

Remote e-voting facility is available during the following voting period

Commencement of e-voting	End of E-voting
Tuesday, September 27, 2016 (09:00 AM)	Thursday, September 29, 2016 (05:00 PM)

PROXY FORM

FORM NO. MGT-11

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

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Name of the Member(s)	
Registered Address	
Email ID	
Folio No. / Client ID	
DP ID.	

I/We, being the Member(s) of _____, shares of the above named company, hereby appoint

1. Name: _____
Address: _____

Email ID: _____ Signature: _____, or failing him/her

2. Name: _____
Address: _____

Email ID: _____ Signature: _____, or failing him/her

3. Name: _____
Address: _____

Email ID: _____ Signature: _____, or failing him/her

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Twenty Second Annual General Meeting of SAWACA BUSINESS MACHINES LIMITED ("the Company"), to be held on Friday, September 30, 2016 at 12:00 Noon at Shree Balaji Agora mall, 200 ft S. P. Ring Road, Between Tapovan & Bhat Circle, Motera, Ahmedabad-382424, Gujarat and/ or any adjournment thereof in respect of such resolutions as are indicated below:

Resolution Nos.:

- To receive, consider and adopt the Audited Standalone Financial Statements of the Company for the financial year ended on March 31, 2016 comprising of the Balance Sheet as at March 31, 2016, Statement of Profit & Loss and Cash Flow Statement as on that date and the Explanatory Notes annexed to, and forming part of, any of the above documents together with the Report of the Board of Directors' and Auditors' thereon.
- To appoint a Director in place of Mr. Shetal Shah [DIN: 02148909] who retires by rotation and being eligible, offers himself for re- appointment.
- To ratify the appointment of Statutory Auditors, M/s. Marmik G. Shah & Associates (Firm registration No.135024W), Chartered Accountants, Ahmedabad and to fix their remuneration.
- To Appoint Mr. Vishal Shah (DIN: 02148899) as a Director on the Board of the Company.
- To Appoint Mr. Vijay C. Shah (DIN: 07445515) as a Independent Director on the Board of the Company.
- To ratify / approve the material related party transactions of the Company.
- To maintaining and keeping the Company's registers required to be maintained under Section 88 of the Companies Act, 2013 and copies of annual returns filed under Section 92 of the Companies Act, 2013 or any one or more of them, at a place other than Company's Registered Office.

Signed this _____ day of _____ 2016.

Signature of Proxy holder(s)

Affix
Revenue
Stamp
Signature
of
Member

Note:

- This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Twenty First Annual General Meeting.
- For the detailed Resolutions and Explanatory Statement, please refer to the Notice of the Twenty Second Annual General Meeting.