

Regd. Office :

45, Chinubhai Towers, Opp. Handloom House,
Ashram Road, Ahmedabad - 380 009.

Tel. : 079 - 2658 7363, 2658 3309 **Fax :** 079-2658 9101

Email : sawaca.business@yahoo.com **CIN :** L65910GJ1994PLC023926

Website : www.sawacabusiness.com

SAWACA

BUSINESS MACHINES LTD.

Ref. No.: SBML/Sec./2016-17/PB/001

17th August, 2016

To,
The Manager/ Secretary,
Department of Corporate Services,
BSE Limited
P.J. Towers, Dalal Street,
Mumbai- 400001, MH
BSE SCRIP CODE: 531893

Res. Sir/ Madam,

Sub: Intimation of Cutoff date for dispatch of Postal Ballot.

This is to inform you that the Board of Directors of the company in the meeting held on 12.08.2016 has considered and approved Postal Ballot Notice.

In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (LODR) Regulation 2015, the Company has decided to provide the facility to members to exercise their voting rights by electronic means as per the provisions of Rule 20 of the Companies (Management and Regulation) Rules, 2014 and the business may be transacted through e-voting services provided by Central Depository Services (India) Limited.

The cutoff for ascertaining the list of the shareholders to whom the notice of postal ballot and e-voting will be sent and for reckoning of voting rights has been fixed as 26th August 2016.

Kindly take note of the same and update in record of the Company accordingly.

Thanking you,

FOR, SAWACA BUSINESS MACHINES LIMITED



[SHETAL SHAH]

DIN: 02148909

MANAGING DIRECTOR